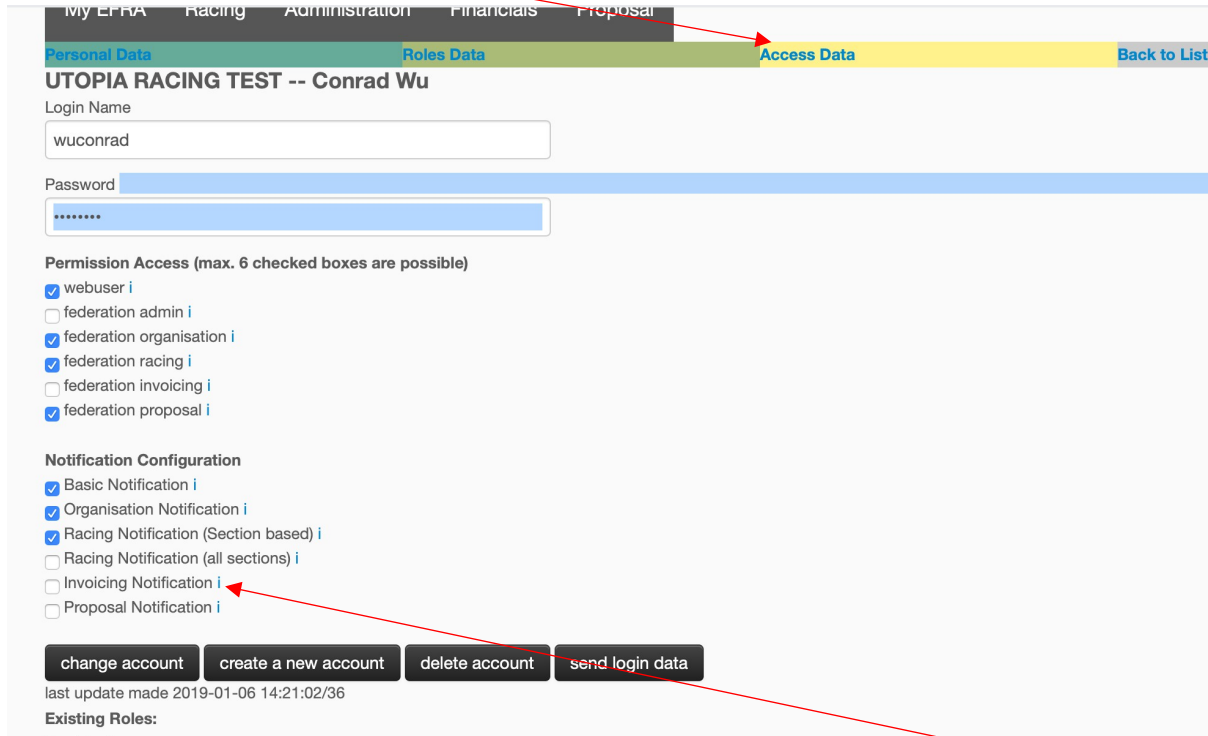


Email – Too little – Too much?

Some folk are very happy to be notified of every change that happens within their organisation, but some aren't. Control over who gets what can be found under the Access data tag.



The screenshot shows a user profile page for 'UTOPIA RACING TEST -- Conrad Wu'. The page has a navigation bar with tabs: 'My EFRA', 'Racing', 'Administration', 'Financials', and 'Proposal'. Below the navigation bar are three tabs: 'Personal Data', 'Roles Data', and 'Access Data', with 'Access Data' being the active tab. A 'Back to List' link is also visible. The user's login name is 'wuconrad' and the password is masked with dots. Under 'Permission Access (max. 6 checked boxes are possible)', the following options are checked: 'webuser i', 'federation organisation i', 'federation racing i', and 'federation proposal i'. Under 'Notification Configuration', the following options are checked: 'Basic Notification i', 'Organisation Notification i', and 'Racing Notification (Section based) i'. The 'Invoicing Notification i' and 'Proposal Notification i' options are unchecked. At the bottom, there are buttons for 'change account', 'create a new account', 'delete account', and 'send login data'. The page footer indicates the last update was made on 2019-01-06 at 14:21:02/36. A red arrow points from the text 'Control over who gets what can be found under the Access data tag.' to the 'Access Data' tab. Another red arrow points from the text 'Click on the "i" next to the Notification to see what type of email is sent when the checkbox is ticked.' to the 'i' icon next to 'Invoicing Notification i'.

Here we can select what type of notifications each user will receive. Click on the “i” next to the Notification to see what type of email is sent when the checkbox is ticked.

Obviously, some of you will have to receive many of these notifications to keep on top of what is going on.

Tip - Most email clients on computers can apply rules to sweep all the notifications into a specific “mailbox”, this will keep your personal email separate from, what could be, many emails from EFRA. From experience, this is what most of the EFRA board do this, but we can't cover every scenario for every email client here. Explore your inbox rules for this.

Probably the most useful one will be “Racing Notification (Section based)” for your Section Chairman. This will allow them to know who is interested in which meetings and take control of their entries.